

# **Nations VOIDS**

#### Void

- This policy never existed, we didn't collect signatures, nor premiums
  - Unsigned Policies
  - Duplicate policies
  - · Insured changed mind
- Requires returning all premiums (100%)

#### How to Process a Void

- Request must be done by email to <u>Customerservice@nations-ins.com</u>, attached to void form
- Can only be done within 24hrs / same Day

### Sample of Email / "Nations"

Please VOID policy it was submitted in error, we never collected signatures nor funds.

Please issue refund to our produce account in the amount of \$\_\_\_\_\_, please mail check to 9445 Charles Smith Rancho Cucamonga, CA 91730

Find signed void request void form attached.

Any questions, please contact us at 909-291-4040.

## Follow up / Funds

- You are 100% responsible that process is followed correctly
- If rewrite is required and funds need to be use for the rewrite you need authorization from Refunds dep ext 1570 or 1188.
- If refund will be issued to client, email must be sent to refunds with full explanation of situation, and receipt must be sent to CLX for void or adjustment
- If commission was paid to you for this policy, it will be retro-commission





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